

EMPLOYER/COMPANY EVALUATION FORM

Intern's Name: _____

Company : _____ Supervisor's Name: _____

Address of Company _____

Email Address of Supervisor: _____ Phone Number: _____

Evaluation Period (term of employment/internship): from _____ to _____

The purpose of this survey is to understand the company and the quality of the internship in which you worked. Our primary goal is to get a sense of whether this was a work experience that we should continue to offer to our Communication interns. Your individual responses to this survey are confidential and any feedback that may be given to the employer will only be reported in summary form, combined with other responses, or not shared at all. Under no circumstances will we reveal your identity or specific comments.

For each of the following, identify how the statement reflects your experience in the company where you did your internship. You will also be asked for comments at the end of the survey, which are most helpful to us in placing future interns.

Using the following scale mark the circle corresponding to the best answer. If the item is not applicable to you or you have no opinion, leave it blank:

- to a very little extent
- to a little extent
- to some extent
- to a great extent
- to a very great extent

	To a very little extent	To a little extent	To some extent	To a great extent	To a very great extent
Collaboration and Teamwork					
The people with whom I worked are an effective team	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The people with whom I worked care about one another	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
There is strong trust among the team members	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The people with whom I worked made themselves available to others to provide assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The person to whom I reported helped me solve problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My team took time to have fun together	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Communication					
I had access to the information I needed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I understood what was expected of me	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
People shared feedback about my work freely to me	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
People engaged in constructive discussions/dialogue	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communication was clear with no hidden meanings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
There was little negative gossiping	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Regard for people					
People were listened to as equals regardless of race, gender, position, age, education or career level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
People were treated fairly	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I felt cared about as an employee/intern	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I felt valued for the work I did	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
My development was a high priority	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
People with whom I worked made this a great place to work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Decision making and empowerment					
I was given authority to make decisions on my own	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The person to whom I reported was supportive of my decisions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I got to provide input when decisions were being made	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I was comfortable raising issues or questions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I received regular constructive feedback on my performance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I was trusted to do a good job	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Work ethic					
The people with whom I worked acted with integrity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The people with whom I worked take ownership for outcomes and results	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The people with whom I worked care about their work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
This company values employee satisfaction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Was this a paid or unpaid internship? (Circle one)

How many hours/week did you work?

Were your expectations going in to this experience met? Please comment on your answer:

Were you satisfied with your experience or dissatisfied? Please comment on your answer:

Would you recommend this company/employer and work opportunity to others?

Yes, why?

No, why?

COMMENTS:

Is there anything else you would like for us to know? Please make comments on anything you would like. You may want to speak to what you would recommend to make this a better internship. Feel free to use the back or attach additional pages.